COMPILATION GUIDE

This document contains the information needed to fill in the forms provided for by the Call for Proposals of the Science Festival, please read it carefully.
In case of doubts or requests for information not contained in this document, you can ask for assistance by sending an email to progetti@festivalscienza.it.
Enjoy filling it out!

Summary

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HOME

In this section you will find three summarising files concerning the conditions of participation to the Festival, the filling in of the Call for Proposal and the Privacy Policy. These documents will remain accessible for the duration of the Call for Proposal opening.

The information contained herein regulates the relationship between the proposer and the Science Festival Association, so please read it with great care.

Before proceeding with the compilation, it is necessary to read and sign the Conditions of Participation by clicking on "I Accept the Terms of Participation".

Along with the home section, the Science Festival Call for Proposals website has two main sections that must be completed

- PERSONAL DATA section
- PROPOSALS section

The PERSONAL DATA section must be completed BEFORE proposals are entered. The Proposals section will only be activated after the PERSONAL DATA section has been completed. Within the PERSONAL DATA and Proposal sections there are forms with mandatory fields; incorrectly completed fields (e.g. inserting blank spaces) will result in the proposal being deleted.

FILL OUT PERSONAL DATA SECTION

In the PERSONAL DATA section you must enter the data of the applicant, i.e. the person(s) promoting the project on their name or on behalf of their organisation.

The fields of the PERSONAL DATA can be modified or changed during compilation except for the e-mail address, which is associated with the user.

The form provides for the choice among: *Private Institution*, *Public Institution* and *Individual*.

Applicants who are proposing projects on behalf of their organization must specify this in the PERSONAL DATA section. If the applicant is employed by a public entity, the proposal must be presented on its behalf.

Selecting Public Body activates a list of Public Institutions that are members of the Science Festival Association:

- CCIAA - Camera di Commercio di Genova
- Centro Fermi
- CNR - Consiglio Nazionale delle Ricerche
- Comune di Genova
- GSSI – Gran Sasso Science Institute
- IIT – Istituto Italiano di Tecnologia
- INAF – Istituto Nazionale di Astrofisica
- INFN - Istituto Nazionale di Fisica Nucleare
- INGV – Istituto nazionale di Geofisica e Vulcanologia
- Regione Liguria
- UNIGE – Università degli Studi di Genova

If you belong to a Public Institution different from those listed, select *Other Institution*.

Likewise, selecting *Private Institution* a dropdown is opened where some Member Institutions of the Association are listed:

- Camera di Commercio di Genova
- Confindustria Genova
- Costa Edutainment

If you belong to a Private Institution different from those listed, select *Other Institution*.

Proposers who are affiliated with member organizations are asked to choose their respective organization from the existing lists and avoid using the "Other Organization" section. Additionally, it would be helpful to provide information regarding the Department or Division of the submitting body, if applicable. If the person proposing is an employee of a public organization, it is usually necessary for the proposal to be presented on behalf of that organization. If the proposal is submitted independently, without the participation of the institution, please clearly specify this.

The CV section must include brief and essential biographical information about the proposer. This information is compulsory and crucial for evaluating the project. It should only include details that are necessary for evaluating the event. Attachments containing expanded CVs or any other relevant materials for evaluation are welcome. Hyperlinks to online documents are forbidden.

FILL OUT PROPOSALS SECTION

In the Proposals section, you are required to provide specific information regarding the **projects** that you intend to submit to be evaluated for the Science Festival.

A maximum of THREE proposals can be entered per proposer.

Proposals can be created, completed, edited and saved at different times. To do so, simply save the contents, using the Save button without proceeding to Submission. Completed projects are finalised with the Submit action, which performs a series of checks on the completeness of the proposal. Only properly submitted projects will be submitted for evaluation. Once the project is submitted, it will no longer be possible to make changes but can only be viewed or printed out by clicking the Print button. Proposals can be deleted with the Delete

button.

After the Call for Proposals has closed, the site will no longer be accessible; it is recommended that you keep a copy of your proposed projects.

Proposals can be submitted in five distinct genres: **Conference**, **Special Event**, **Workshop**, **Exhibition**, and **Show**.

The genres are defined as follows:

- **Conference** – A live event where the audience can personally interact with the leading figures in the fields of science and technology.
- **Special Event** – Events such as technology demos, open days or guided tours of companies or scientific institutions, guided city tours, scientific tastings, outdoor performances, etc. In general, special events are spot events held only on certain days of the Festival, with one or a few repeated sessions.
- **Workshop** – An engaging event led by scientific animators, characterized by the utilization of interactive techniques, exhibitions, games, or exercises that enable participants to incorporate their personal experiences, to foster the conditions for learning through interactions and group dynamics.
- **Exhibition** – An exhibition featuring objects, photographs, or artworks shown in a curated arrangement. The Festival places special emphasis on 'dynamic' exhibitions that delve into scientific and/or technological subjects extensively, aiming to actively engage the public. However, photographic and static exhibitions are also welcome.
- **Show** - A typically theatre-like event in which one or more artists perform a scenic narration in front of an audience, through speech, gesture, song, dance, or a combination of performing arts. Within the framework of the Festival, preference is given to performances with scientific content and/or performed by people from the world of science.

GUIDELINES FOR CONFERENCE PROPOSALS

It is required to fill in the following forms:

- **Object**
- **Participants**
- **Technical Info**
- **Budget**
- **Additional info**
- **Scientific Supervisor**

Below is the detail on how to fill out the different forms

OBJECT Section

Discipline: Proposals should be classified according to **these 13 macro-disciplines**:

- Astrophysics, cosmology and space
- Chemistry and materials
- Energy, technology and engineering
- Physics and matter
- Artificial intelligence, robotics and supercomputing
- Mathematics, logic and computing
- Medicine and health sciences
- Neuroscience and psychology
- Agri-food sciences
- Earth, sea and environmental sciences
- Life sciences

- Social sciences
- Humanities, art, philosophy and history of science

In the case of multidisciplinary projects or projects that are difficult to classify, it is nevertheless requested to choose a prevailing discipline and then indicate the multidisciplinary aspect of the project in the **Other Information** field.

The discipline must correspond to the content of the project and not be identified based on the CV of the applicant submitting the proposal. The assignment of the discipline is important because it will guide the choice of the project evaluation team.

Category – this field allows you to better detail the format of the event you wish to propose. Completion of the field is mandatory, but it may be left unspecified if the required category is not deemed to be present.

For a **Conference**, the possible choices are:

- *Other* - if none of the available choices are deemed appropriate. Then use the Other information tab or provide attached documents.
- *Conference/show* - conference in which the theatrical aspect is particularly relevant, even if held in a conference hall (e.g. conference with actors, with music, etc.).
- *Convention* - specialist conference, normally aimed at an audience of experts (not recommended at the Festival, except under special conditions).
- *Special event* - conference not classifiable in the previous categories (e.g. event reserved for an invited audience, award ceremony, etc.)
- *Meeting* - conference with a variable number of scientific or research speakers. In the case of three or four speakers, it is recommended that one speaker act as moderator.
- *Lectio magistralis* - face-to-face conference with typically only one Italian or foreign 'top scientist' speaker with a topic and cut suitable for a very large audience (over 200 people). A “moderated” format is also foreseen.
- *Round table* - conference with several speakers debating a topical issue, normally aimed at a fairly expert audience. The presence of a moderator is strongly recommended.

Title - The title serves as the designated name for the conference. It becomes the very first communication component of the project. It is recommended to use titles that are sharp and effective in delivering information. Special characters are forbidden and it is suggested to avoid using numerals. The title need to have internal coherence, even in the presence of a subtitle, as it may be utilized independently in some communication products. Avoid explicitly employing the keyword of the current edition.

Subtitle - The communication format of the Festival involves the use of subtitles to better clarify or enhance the communicative message of the title. This is an optional field; however its use is recommended.

The title and subtitle may be subject to alteration to standardize the communication of Festival events. Each proposed modification will be communicated and agreed upon with the proposer.

Scientific content description - This text aims to provide a clear and brief overview of the conference's content. The document should include pertinent information that is helpful for the evaluators of the scientific council, presented in scientifically accurate and non-technical language. It is recommended to refrain from using generic introductions and instead, promptly get into the project's content using straightforward and clear language.

The content provided in the "Scientific Content Description" field will be modified, incorporated, and reviewed to create the communication texts for the conference. These texts will include a short abstract for the printed catalogue and a more detailed abstract for the page of the conference on the website. The final version of these texts will undergo approval by the proposer.

Topics addressed in the conference and Issues addressed in the conference **-** In these fields, brief indications of the topics addressed in the conference are required. You can indicate whether you intend to address ethical, specialist or other issues in the discussion. It is advisable to fill in these fields, even though they are not compulsory, as they may be very useful when choosing between projects that fall within the same discipline.

The information in the previous fields will be appropriately adapted, integrated and revised in order to compose the communication texts (short abstract for the printed catalogue and longer abstract for the card on the Festival website) relating to the conference, which will be agreed with the proposer.

Partnerships, collaborations, sponsorships **-** Briefly indicate whether other bodies involved in the project in addition to the proposing body (if any) are present at the time of compilation.

Type of audience **-** choose from the options present, bearing in mind that the Festival generally does not hold meetings for insiders, but only for the general public and/or schools.

Event suitable for classes **-** indicate whether you think the conference is suitable for a school audience, i.e. whether it includes structured educational content and clear educational objectives.

Educational goals – describe the instructional strategies that will be used and the learning objectives that will be met. Describe the learning objectives and outcomes that you anticipate students will have after the activity. It is advisable to carefully evaluate the target audience (chosen age range) and compare the objectives with the specific learning goals specified in the National Directions.

Target audience **-** Indicate as accurately as possible the age group for which the project is intended. This information is especially essential for school audiences.

SPEAKERS Section

A maximum number of four speakers may be entered for each conference.

For the conference, the inclusion of at least one speaker is mandatory. The Festival discourages events with more than four speakers, but if this is deemed essential it can be reported using the **Additional Information** field in the **Other Information** field.

For each speaker, biographical information (e-mail address compulsory) and brief biographical notes must be entered in the **Curriculum** field. This field is mandatory and essential for the evaluation of the project and must be synthetic and contain only information that is truly essential for the communication of the conference. Any extended CV, or any other element considered useful for the evaluation, may be provided as an attachment. Links to web pages are not allowed.

For conferences, the **Role** field allows you to choose between moderator, speaker or other. For other roles please detail them in the biographical notes.

If the project proposer and/or scientific supervisor is also the conference speaker, it will be necessary to enter the data again.

TECHNICAL INFORMATION Section

Event Location **-** Please indicate whether you have your own venue for the conference or if you need the Festival to provide it. If you have your own venue (Answer: 'Own venue') please indicate its address in the field provided. Please note that Festival events can only be held on-site in the central area of the city. If you are requesting a Festival location instead, please indicate "Festival Venue" and proceed to fill in the following fields.

Size of the Location **-** Indicate what capacity the hall has or is supposed to have in order to accommodate the number of spectators you expect to be interested in the conference.

Technical equipment required **-** In its conference halls, the Festival provides the standard technical set-up and equipment (sound system with microphones and video projection). Please indicate if additional technical equipment is required (e.g. a musical instrument, a table of a particular size or other) and give details.

Translation required **-** Should one or more speakers not speak Italian, the Festival may provide simultaneous translation services. Indicate "Yes" if translation is considered necessary and proceed to the next field "Language used" by selecting one of the options.

BUDGET Section

Is coverage of costs for travel, board and lodging required? – The Festival may contemplate providing financial assistance for the expenses incurred by speakers. If you believe that assistance with travel, accommodation, and meals is required, please indicate "Yes" and complete the following field. Please include information regarding the specific **locations of origin, the number of individuals, and the duration of their stay**. This will allow the Festival to accurately estimate the necessary budget.

The Festival by policy does not cover speaker fees.

Own sponsorships- Specify if any of the costs or the entirety of the expenses for organizing the event are covered by one or several sponsors. If the answer is "Yes," proceed to complete the next form **Indicate the sponsors involved**.

It is important to understand that the Festival relies heavily on its own sponsors to finance a significant portion of the event's expenses. This does not preclude the ability for a candidate to have their own sponsors for a project. Nevertheless, these sponsors will experience restricted exposure (for instance, their logos will not be used in the Festival's communication materials) and will not be acknowledged as sponsors of the Festival.

Event branding with Festival sponsors and Reasons **-** As a matter of policy, the Festival offers its sponsors branding of scheduled events. If you feel it is inappropriate to brand your project, please indicate this in this field giving appropriate reasons.

Overall event cost **-** if possible, please indicate the presumed overall cost of the conference for possible in-kind project branding (for statistical purposes).

ADDITIONAL INFORMATION Section

Additional information **–** Please enter in this field any information that you believe may be useful in the evaluation of the project and that has not found place in the fields of the forms, for example: multidisciplinarity, presence of other speakers besides those indicated, etc. In the case of projects also aimed at the school audience, the availability of educational resources and in-depth information (websites, documents, etc.) in particular for the use of teachers who intend to resume in class the topics dealt with by the project is evaluated very positively.

Website with information about the event **–** Please indicate a web address where you can find illustrative material about the project (website, video on youtube, ecc.).

Attached Documents **–** Attach only compatible formats on all platforms (pdf e pictures). Do not enter information that may find place in other fields of the form. Pay attention to the maximum size of the attached documents.

SCIENTIFIC SUPERVISOR Section

It is possible to indicate a **Scientific Supervisor**, i.e. a member of the Scientific Community who can provide details about the scientific validity of the proposal to the Scientific Council. The filling in of this form is not compulsory, but it is strongly recommended if the proponent is unknown to the scientific community.

Please note that proposals without a scientific supervisor submitted by proponents with limited or no scientific curriculum will be strongly penalized.

Please specify in the field "Who" if the scientific supervisor corresponds to the proposer or to one of the speakers; it will not be necessary to enter the information again.

GUIDELINES FOR SPECIAL EVENT PROPOSALS

It is required to fill in the following forms:

- **Object**
- **Participants**
- **Technical Info**
- **Budget**
- **Additional info**
- **Scientific Supervisor**

Below is the detail on how to fill out the different forms

OBJECT Section

Discipline: Proposals should be classified according to **these 13 macro-disciplines**:

- Astrophysics, cosmology and space
- Chemistry and materials
- Energy, technology and engineering
- Physics and matter
- Artificial intelligence, robotics and supercomputing
- Mathematics, logic and computing
- Medicine and health sciences
- Neuroscience and psychology
- Agri-food sciences
- Earth, sea and environmental sciences
- Life sciences
- Social sciences
- Humanities, art, philosophy and history of science

In the case of multi-disciplinary projects or projects that are difficult to classify, it is nevertheless requested to choose a prevailing discipline and then indicate the multidisciplinary aspect of the project in the **Other Information** field.

The discipline must correspond to the content of the project and not be identified based on the CV of the applicant submitting the proposal. The assignment of the discipline is important because it will guide the choice of the project evaluation team.

Title – The title serves as the designated name for the event. It becomes the very first communication component of the project. It is recommended to use titles that are sharp and effective in delivering information. Special characters are forbidden and it is suggested to avoid using numerals. The title need to have internal coherence, even in the presence of a subtitle, as it may be utilized independently in some communication products. Avoid explicitly employing the keyword of the current edition.

Subtitle **-** The communication format of the Festival involves the use of subtitles to better clarify or enhance the communicative message of the title. This is an optional field; however its use is recommended.

<u>The title and subtitle may be subject to alteration to standardize the communication of Festival events. Each proposed modification will be communicated and agreed upon with the proposer.</u>

Scientific content description - This text aims to provide a clear and brief overview of the conference's content. The document should include pertinent information that is helpful for the evaluators of the scientific council, presented in scientifically accurate and non-technical language. It is recommended to refrain from using generic introductions and instead, promptly get into the project's content using straightforward and clear language.

Activity Description- This field should describe the operative methods by which the project is to be implemented. Outline the planned modes of interaction, describe the logical path of the event, its possible articulation in phases, the variants planned in case the event is intended to be realized for a broad target audience, and a detailed description of possible interactivity.

The data provided in previous fields will be modified, enhanced, and updated as necessary to create the communication texts for the event. These texts will include a brief summary for the printed catalogue and a more detailed summary for the Festival website. The content of these texts will be discussed and approved by the person who submitted the proposal. Therefore, it is preferable that these explanations include not just scientific information, but also details on the specific activities that the public can participate in or simply observe.

Preview event - Please indicate here if the project has already been proposed on other occasions/events. The Festival likes previews but does not penalize in any way projects previously performed. If the project has been already realized it is necessary to fill in the field **Where/When** associated**.**

Partnerships, collaborations, sponsorships - Briefly indicate whether other institutions involved in the project are present at the time of completion in addition to the proposing institution (if available).

Target – Indicate as accurately as possible the age range for which the project is designed. This information is essential, especially for the school audience.

Type of audience - choose from the options provided. The Scholastic type should be selected If it is determined that the project should exclusively be directed to this kind of audience (no holidays will be included in the realization of the event). Teachers and educators are among the audience categories included in this genre on an experimental approach; these ought to be used only for events that are specifically targeted at this specific group.

Event suitable for schools - indicate whether you think project is suitable for school audiences, that is, whether they envisage clear educational objectives.

Educational goals and teaching methodologies – describe the instructional strategies that will be used and the learning objectives that will be met. Describe the learning objectives and outcomes that you anticipate students will have after the activity. It is advisable to carefully evaluate the target audience (chosen age range) and compare the objectives with the specific learning goals specified in the National Directions.

PARTICIPANTS Section

For each event, **a maximum of four participants** may be registered. The inclusion of participants as specified in the form is not required for this genre; however, their presence is conceivable. The **Role** is defined as "Other," with further details to be provided in the Curriculum field.

Each participant's biographical information (email address required) and brief biographical notes should be included in the **Curriculum** field, which is essential and mandatory for project evaluation. The information should be succinct and limited to details that are genuinely necessary for conference communication. Attachments may consist of any information regarded useful for evaluation, including an extended curriculum vitae. Hypertext links are not permitted. The **Role** field is selectable exclusively by the participant.

It will be required to re-enter the data if the proposer and/or project scientific contact person is also a participant in the event.

TECHNICAL INFORMATION Section

Event Location - Please indicate if you have your own location for holding the event or if you need the Festival to provide a physical location. Please note that events can only be located in the central area of the city of Genoa. If you have your own venue (Answer: "own venue") the address of the venue should be given. Please do not indicate venues that are not your own (e.g., venues used in previous editions of the Festival).

If, on the other hand, you are requesting a Festival location please indicate "Festival venue" and proceed to/ fill in the following fields:

- ***Required area (sqm)***
- ***Height needed***
- ***Event that can be set up outdoors***
- ***Water nearby***
- ***Internet connection***
- ***Required electrical power higher than 3KW***
- ***Setting-up time (in days)***
- ***Dismantling time (in days)***

The Festival provides for all events a standard electrical supply of 3 kW, security and cleaning service. Please note that special requests or very long setting-up and dismantling time may penalize the proposal in its evaluation process.

Duration coinciding with the Festival: Select "Yes" if you plan to repeat the event every day of the Festival, which is a rare option for this genre; otherwise, select "No" and specify how many days you plan to conduct the activity on the field Days scheduled***.***

Anticipated single session duration (measured in minutes): Provide the precise duration of the single session in minutes. It is important to note that when organizing in-person events for school audiences, the optimal durations typically fall within the range of 45 to 90 minutes.

Scientific. animation request- The Festival supports the employing of scientific animators as a mediator for interactive events. The Festival provides animators following the amount and level of training that the proponent requires. If you think the animation is necessary, please select "Yes" and complete the following fields:

Number of scientific animators per session - Enter how many animators are needed for each session.

Scientific expertise required **-** Indicate the type of training required of the animators. It is the proposer's responsibility to provide the animators with material regarding the content.

Number of classes per session - In the case of school audiences, the event must be able to accommodate at least one class (25-30 pupils), but events for more classes are allowed. However, it is advisable to consider a maximum of two classes in order to have good interaction with the students and the availability of appropriately sized venues. The Festival reserves the right to vary the maximum number of classes accommodated if there are limitations imposed by venue capacity or safety-related regulations.

Maximum number of attendees per session **-** Indicate the maximum number of attendees per non-school audience. It is recommended not to exceed 30 people in the case of "closed" locations, but even higher numbers of participants are allowed for this genre (e.g., outdoor or open space events)

BUDGET Section

Indicate whether it is required that the Festival contribute to the implementation of the event **-** The Festival by policy does not provide contributions to member and public bodies, and has very limited budget for contributions to proponents. However, it is possible to request a financial contribution from the Festival for the realization of the proposed project. In this case it is necessary to indicate "Yes" and fill in the following fields:

Indicate the contribution requested without VAT and Detail the use of the contribution requested **-** Please keep in mind that the Festival does not incur costs for equipment purchase, conception and design, but only for set-up, transportation and supplies.

Own Sponsorships **-** Select "Yes" to indicate that one or more Sponsors are covering all or part of the event's implementation costs. Then, fill in the next field Indicate Your Own Sponsors.

It should be mentioned that the Festival uses its own sponsors to pay for a substantial portion of the event's

expenses. This does not exclude a proposer from having independent project sponsors. These sponsors won't be identified as Festival sponsors, and their exposure will be restricted (for example, their logos won't appear in any communication materials).

***Event Branding with Festival Sponsors** and **Justifications** -* As a matter of policy, the Festival offers its sponsors branding of scheduled events. If you feel branding is inappropriate, please indicate so in this field providing appropriate reasons.

***Total event cost** -* Indicate if possible the total cost of the event for possible in-kind enhancement of projects (for statistical use).

ADDITIONAL INFORMATION Section

Additional information – Please enter in this field any information that you believe may be useful in the evaluation of the project and that has not found place in the fields of the forms, for example: multidisciplinarity, presence of other speakers besides those indicated, etc. In the case of projects also aimed at the school audience, the availability of educational resources and in-depth information (websites, documents, etc.) in particular for the use of teachers who intend to resume in class the topics dealt with by the project is evaluated very positively.

Website with information about the event – Please indicate a web address where you can find illustrative material about the project (website, video on youtube, ecc.).

Attached Documents – Attach only compatible formats on all platforms (pdf e pictures). Do not enter information that may find place in other fields of the form. Pay attention to the maximum size of the attached documents.

SCIENTIFIC SUPERVISOR Section

It is possible to indicate a **Scientific Supervisor**, i.e. a member of the Scientific Community who can provide details about the scientific validity of the proposal to the Scientific Council. The filling in of this form is not compulsory, but it is strongly recommended if the proponent is unknown to the scientific community.

Please note that proposals without a scientific supervisor submitted by proponents with limited or no scientific curriculum will be strongly penalized.

Please specify in the field "Who" if the scientific supervisor corresponds to the proposer or to one of the speakers; it will not be necessary to enter the information again.

GUIDELINES FOR WORKSHOP PROPOSALS

It is required to fill in the following forms:

- **Object**
- **Participants**
- **Technical Info**
- **Budget**
- **Additional info**
- **Scientific Supervisor**

Below is the detail on how to fill out the different forms

OBJECT Section

Discipline: Proposals should be classified according to **these 13 macro-disciplines**:

- Astrophysics, cosmology and space
- Chemistry and materials

- Energy, technology and engineering
- Physics and matter
- Artificial intelligence, robotics and supercomputing
- Mathematics, logic and computing
- Medicine and health sciences
- Neuroscience and psychology
- Agri-food sciences
- Earth, sea and environmental sciences
- Life sciences
- Social sciences
- Humanities, art, philosophy and history of science

In the case of multi-disciplinary projects or projects that are difficult to classify, it is nevertheless requested to choose a prevailing discipline and then indicate the multidisciplinary aspect of the project in the **Other Information** field.

The discipline must correspond to the content of the project and not be identified based on the CV of the applicant submitting the proposal. The assignment of the discipline is important because it will guide the choice of the project evaluation team.

Category **-** this field allows you to better detail the format of the event you want to propose. Filling out the field is mandatory.

The options for a **Workshop** are as follows, listed alphabetically:

- *Demonstrative*- workshop in which experiments, processes or concepts are shown and illustrated without directly involving participants in hands-on activities. Unlike hands-on or interactive labs, where students actively participate in experiments or hands-on activities, demonstrative labs focus on observation and presentation by an expert (researcher or science facilitator). Active participation is mainly carried out as observation/discussion. Suitable for an upper secondary school audience.
- *Hands-on* - workshop in which learning takes place through hands-on experience, direct interaction with tools, activities and materials. This is the approach most preferred by school audiences, particularly for lower-cycle classes.
- *Interactive* – workshop that fosters engagement and collaboration among participants through activities like role-playing or serious games, or utilizes tools such as videos, simulations, interactive software, viewers, and other technology to enhance the learning process. Especially suitable for secondary school students.

Title **–** The title serves as the designated name for the workshop. It becomes the very first communication component of the project. It is recommended to use titles that are sharp and effective in delivering information. Special characters are forbidden and it is suggested to avoid from using numerals. The title need to have internal coherence, even in the presence of a subtitle, as it may be utilized independently in some communication products. Avoid explicitly employing the keyword of the current edition.

Subtitle **-** The communication format of the Festival involves the use of subtitles to better clarify or enhance the communicative message of the title. This is an optional field, however its use is recommended.

<u>The title and subtitle may be subject to alteration to standardize the communication of Festival events. Each proposed modification will be communicated and agreed upon with the proposer.</u>

Scientific content description **-** This text aims to provide a clear and brief overview of the workshop content. The document should include pertinent information that is helpful for the evaluators of the scientific council, presented in scientifically accurate and non-technical language. It is recommended to refrain from using generic introductions and instead, promptly get into the project's content using straightforward and clear language.

Activity Description- This field should describe the operative methods by which the project is to be

implemented. Outline the planned modes of interaction, describe the logical path of the event, its possible articulation in phases, the variants planned in case the event is intended to be realized for a broad target audience, and a detailed description of the level of interactivity.

The data provided in previous fields will be modified, enhanced, and updated as necessary to create the communication texts for the event. These texts will include a brief summary for the printed catalogue and a more detailed summary for the Festival website. The content of these texts will be discussed and approved by the person who submitted the proposal. Therefore, it is preferable that these explanations include not just scientific information, but also details on the specific activities that the public can participate in or simply observe.

Preview event **-** Please indicate here if the project has already been proposed on other occasions/events. The Festival likes previews but does not penalize in any way projects previously performed. If the project has been already realized it is necessary to fill in the field **Where/When** associated**.**

Partnerships, collaborations, sponsorships **-** Briefly indicate whether other institutions involved in the project are present at the time of completion in addition to the proposing institution (if available).

Target – Indicate as accurately as possible the age range for which the project is designed. This information is essential, especially for the school audience.

Type of audience **-** choose from the options provided. The Scholastic type should be selected If it is determined that the project should exclusively be directed to this kind of audience (no holidays will be included in the realization of the event). Teachers and educators are among the audience categories included in this genre on an experimental approach; these ought to be used only for events that are specifically targeted at this specific group.

Event suitable for schools **-** indicate whether you think project is suitable for school audiences, that is, whether they envisage clear educational objectives.

Educational goals and teaching methodologies – describe the instructional strategies that will be used and the learning objectives that will be met. Describe the learning objectives and outcomes that you anticipate students will have after the activity. It is advisable to carefully evaluate the target audience (chosen age range) and compare the objectives with the specific learning goals specified in the National Directions.

TECHNICAL INFO Section

Event Location - Please indicate if you have your own location for holding the event or if you need the Festival to provide a physical location. Please note that events can only be located in the central area of the city of Genoa. If you have your own venue (Answer: "own venue") the address of the venue should be given. Please do not indicate venues that are not your own (e.g., venues used in previous editions of the Festival).

If, on the other hand, you are requesting a Festival location please indicate "Festival venue" and proceed to/ fill in the following fields:

- ***Required area (sqm)***
- ***Height needed***
- ***Event that can be set up outdoors***
- ***Water nearby***
- ***Internet connection***
- ***Required electrical power higher than 3KW***
- ***Setting-up time (in days)***
- ***Dismantling time (in days)***

The Festival provides for all events a standard electrical supply of 3 kW, security and cleaning service. Please note that special requests or very long setting-up and dismantling time may penalize the proposal in its

evaluation process.

Duration coinciding with the Festival: Select "Yes" if you plan to repeat the event every day of the Festival, which is a rare option for this genre; otherwise, select "No" and specify how many days you plan to conduct the activity on the field Days scheduled***.***

Anticipated single session duration (measured in minutes): Provide the precise duration of the single session in minutes. It is important to note that when organizing in-person events for school audiences, the optimal durations typically fall within the range of 45 to 90 minutes.

Scientific. animation request- The Festival supports the employing of scientific animators as a mediator for interactive events. The Festival provides animators in accordance with the amount and level of training that the proponent requires. If you think the animation is necessary, please select "Yes" and complete the following fields:

Number of scientific animators per session - Enter how many animators are needed for each session.

Scientific expertise required - Indicate the type of training required of the animators. It is the proposer's responsibility to provide the animators with material regarding the content.

Number of classes per session - In the case of school audiences, the event must be able to accommodate at least one class (25-30 pupils), but events for more classes are allowed. However, it is advisable to consider a maximum of two classes in order to have good interaction with the students and the availability of appropriately sized venues. The Festival reserves the right to vary the maximum number of classes accommodated if there are limitations imposed by venue capacity or safety-related regulations.

Maximum number of attendees per session - Indicate the maximum number of attendees per non-school audience. It is recommended not to exceed 30 people in the case of "closed" locations, but even higher numbers of participants are allowed for this genre (e.g., outdoor or open space events).

Overall insurance value (euros) *(only for events with Festival venue)* - Please provide an estimate, if possible, of the total worth of the materials included in the event. The Festival may offer insurance coverage for materials, which will be more precisely determined during the final evaluation phase.

BUDGET Section

Indicate whether it is required that the Festival contribute to the implementation of the event - The Festival by policy does not provide contributions to member and public bodies, and has very limited budget for contributions to proponents. However, it is possible to request a financial contribution from the Festival for the realization of the proposed project. In this case it is necessary to indicate "Yes" and fill in the following fields:

Indicate the contribution requested without VAT and Detail the use of the contribution requested - Please keep in mind that the Festival does not incur costs for equipment purchase, conception and design, but only for set-up, transportation and supplies.

Own Sponsorships - Select "Yes" to indicate that one or more Sponsors are covering all or part of the event's implementation costs. Then, fill in the next field Indicate Your Own Sponsors.

It should be mentioned that the Festival uses its own sponsors to pay for a substantial portion of the event's expenses. This does not exclude a proposer from having independent project sponsors. These sponsors won't be identified as Festival sponsors, and their exposure will be restricted (for example, their logos won't appear in any communication materials).

Event Branding with Festival Sponsors *and* ***Justifications -*** As a matter of policy, the Festival offers its sponsors branding of scheduled events. If you feel branding is inappropriate, please indicate so in this field providing appropriate reasons.

Total event cost - Indicate if possible the total cost of the event for possible in-kind enhancement of projects

(for statistical use).

ADDITIONAL INFORMATION Section

Additional information **–** Please enter in this field any information that you believe may be useful in the evaluation of the project and that has not found place in the fields of the forms, for example: multidisciplinarity, presence of other speakers besides those indicated, etc. In the case of projects also aimed at the school audience, the availability of educational resources and in-depth information (websites, documents, etc.) in particular for the use of teachers who intend to resume in class the topics dealt with by the project is evaluated very positively.

Website with information about the event **–** Please indicate a web address where you can find illustrative material about the project (website, video on youtube, ecc.).

Attached Documents **–** Attach only compatible formats on all platforms (pdf e pictures). Do not enter information that may find place in other fields of the form. Pay attention to the maximum size of the attached documents.

SCIENTIFIC SUPERVISOR Section

It is possible to indicate a **Scientific Supervisor**, i.e. a member of the Scientific Community who can provide details about the scientific validity of the proposal to the Scientific Council. The filling in of this form is not compulsory, but it is strongly recommended if the proponent is unknown to the scientific community.

Please note that proposals without a scientific supervisor submitted by proponents with limited or no scientific curriculum will be strongly penalized.

Please specify in the field "Who" if the scientific supervisor corresponds to the proposer or to one of the speakers; it will not be necessary to enter the information again.

GUIDELINES FOR EXHIBITION PROPOSALS

It is required to fill in the following forms:

- **Object**
- **Participants**
- **Technical Info**
- **Budget**
- **Additional info**
- **Scientific Supervisor**

Below is the detail on how to fill out the different forms

OBJECT Section

Discipline: Proposals should be classified according to **these 13 macro-disciplines**:

- Astrophysics, cosmology and space
- Chemistry and materials
- Energy, technology and engineering
- Physics and matter
- Artificial intelligence, robotics and supercomputing
- Mathematics, logic and computing
- Medicine and health sciences
- Neuroscience and psychology
- Agri-food sciences
- Earth, sea and environmental sciences

- Life sciences
- Social sciences
- Humanities, art, philosophy and history of science

In the case of multi-disciplinary projects or projects that are difficult to classify, it is nevertheless requested to choose a prevailing discipline and then indicate the multidisciplinary aspect of the project in the **Other Information** field.

The discipline must correspond to the content of the project and not be identified based on the CV of the applicant submitting the proposal. The assignment of the discipline is important because it will guide the choice of the project evaluation team.

Category – this field allows you to better detail the format of the exhibition you wish to propose. Filling out the field is mandatory, but it can be left unspoken in case you feel the requested type is not present.

For an **Exhibition** the possible choices, in alphabetical order, are:

- *Other*- if none of the available choices are considered appropriate. Then use the **Other information** tab or provide attached documents.
- *Photographic* - characterized by the display of photographic prints and images, scientific and/or artistic. Normally it does not include guided tours.
- *Illustrative with panels* - involves the use of panels, reproductions, and descriptive graphics exclusively. There are no guided tours in general; they are situated in free-use walkway areas.
- *Installation* - single element or small-scale exhibition structure that addresses a specific theme, often the result of art/science interaction.
- *Interactive/hands-on* - an exhibition itinerary involving objects, displays, and works that engage the target audience in hands-on actions, experiments, demonstrations, and simulations, including technological ones, so making learning an interesting and enjoyable experience. It includes activities that encourage audience participation with the intended scientific information, as well as feedback tools. Guided enjoyment is provided for these types of exhibitions by scientific animators who act as facilitators of interaction between the display elements and the audience.
- *Multimedia* - scientific/technological exhibition using immersive displays through multimedia systems, large screens, projections and 3D video reproductions.

Title – *The title serves as the designated name for the exhibition. It becomes the very first communication component of the project. It is recommended to use titles that are sharp and effective in delivering information. Special characters are forbidden and it is suggested to avoid from using numerals. The title need to have internal coherence, even in the presence of a subtitle, as it may be utilized independently in some communication products. Avoid explicitly employing the keyword of the current edition.*

Subtitle - The communication format of the Festival involves the use of subtitles to better clarify or enhance the communicative message of the title. This is an optional field, however its use is recommended.

<u>The title and subtitle may be subject to alteration to standardize the communication of Festival events. Each proposed modification will be communicated and agreed upon with the proposer.</u>

Scientific content description - This text aims to provide a clear and brief overview of the exhibit content. The document should include pertinent information that is helpful for the evaluators of the scientific council, presented in scientifically accurate and non-technical language. It is recommended to refrain from using generic introductions and instead, promptly get into the project's content using straightforward and clear language.

Activity Description- This field should describe the operative methods by which the project is to be implemented. Outline the planned modes of interaction, describe the logical path of the event, its possible articulation in phases, the variants planned in case the event is intended to be realized for a broad target audience, and a detailed description of the level of interactivity.

The data provided in previous fields will be modified, enhanced, and updated as necessary to create the communication texts for the event. These texts will include a brief summary for the printed catalogue and a more detailed summary for the Festival website. The content of these texts will be discussed and approved by the person who submitted the proposal. Therefore, it is preferable that these explanations include not just scientific information, but also details on the specific activities that the public can participate in or simply observe.

Preview event **-** Please indicate here if the project has already been proposed on other occasions/events. The Festival likes previews but does not penalize in any way projects previously performed. If the project has been already realized it is necessary to fill in the field **Where/When** associated**.**

Partnerships, collaborations, sponsorships **-** Briefly indicate whether other institutions involved in the project are present at the time of completion in addition to the proposing institution (if available).

Target – Indicate as accurately as possible the age range for which the project is designed. This information is essential, especially for the school audience.

Type of audience **-** choose from the options provided. The Scholastic type should be selected If it is determined that the project should exclusively be directed to this kind of audience (no holidays will be included in the realization of the event). Teachers and educators are among the audience categories included in this genre on an experimental approach; these ought to be used only for events that are specifically targeted at this specific group.

Event suitable for schools **-** indicate whether you think project is suitable for school audiences, that is, whether they envisage clear educational objectives.

Educational goals and teaching methodologies – describe the instructional strategies that will be used and the learning objectives that will be met. Describe the learning objectives and outcomes that you anticipate students will have after the activity. It is advisable to carefully evaluate the target audience (chosen age range) and compare the objectives with the specific learning goals specified in the National Directions.

TECHNICAL INFO Section

Event Location - Please indicate if you have your own location for holding the event or if you need the Festival to provide a physical location. Please note that events can only be located in the central area of the city of Genoa. If you have your own venue (Answer: "own venue") the address of the venue should be given. Please do not indicate venues that are not your own (e.g., venues used in previous editions of the Festival).

If, on the other hand, you are requesting a Festival location please indicate "Festival venue" and proceed to/ fill in the following fields:

- ***Required area (sqm)***
- ***Height needed***
- ***Event that can be set up outdoors***
- ***Water nearby***
- ***Internet connection***
- ***Required electrical power higher than 3KW***
- ***Setting-up time (in days)***
- ***Dismantling time (in days)***

The Festival provides for all events a standard electrical supply of 3 kW, security and cleaning service. Please note that special requests or very long setting-up and dismantling time may penalize the proposal in its evaluation process.

Duration coinciding with the Festival: Select "Yes" if you plan to repeat the event every day of the Festival, which is a rare option for this genre; otherwise, select "No" and specify how many days you plan to conduct the

activity on the field Days scheduled.

Anticipated single session duration (measured in minutes): Provide the precise duration of the single session in minutes. It is important to note that when organizing in-person events for school audiences, the optimal durations typically fall within the range of 45 to 90 minutes.

Scientific animation request- The Festival supports the employing of scientific animators as a mediator for interactive events. The Festival provides animators in accordance with the amount and level of training that the proponent requires. If you think the animation is necessary, please select "Yes" and complete the following fields:

Number of scientific animators per session - Enter how many animators are needed for each session.

Scientific expertise required **-** Indicate the type of training required of the animators. It is the proposer's responsibility to provide the animators with material regarding the content.

Number of classes per session - In the case of school audiences, the event must be able to accommodate at least one class (25-30 pupils), but events for more classes are allowed. However, it is advisable to consider a maximum of two classes in order to have good interaction with the students and the availability of appropriately sized venues. The Festival reserves the right to vary the maximum number of classes accommodated if there are limitations imposed by venue capacity or safety-related regulations.

Maximum number of attendees per session **-** Indicate the maximum number of attendees per non-school audience. It is recommended not to exceed 30 people in the case of "closed" locations, but even higher numbers of participants are allowed for this genre (e.g., outdoor or open space events).

Overall insurance value (euros) *(only for events with Festival venue)* - Please provide an estimate, if possible, of the total worth of the materials included in the event. The Festival may offer insurance coverage for materials, which will be more precisely determined during the final evaluation phase.

BUDGET Section

Indicate whether it is required that the Festival contribute to the implementation of the event **-** The Festival by policy does not provide contributions to member and public bodies, and has very limited budget for contributions to proponents. However, it is possible to request a financial contribution from the Festival for the realization of the proposed project. In this case it is necessary to indicate "Yes" and fill in the following fields:

Indicate the contribution requested without VAT and Detail the use of the contribution requested **-** Please keep in mind that the Festival does not incur costs for equipment purchase, conception and design, but only for set-up, transportation and supplies.

Own Sponsorships **-** Select "Yes" to indicate that one or more Sponsors are covering all or part of the event's implementation costs. Then, fill in the next field Indicate Your Own Sponsors.

It should be mentioned that the Festival uses its own sponsors to pay for a substantial portion of the event's expenses. This does not exclude a proposer from having independent project sponsors. These sponsors won't be identified as Festival sponsors, and their exposure will be restricted (for example, their logos won't appear in any communication materials).

Event Branding with Festival Sponsors *and* ***Justifications*** **-** As a matter of policy, the Festival offers its sponsors branding of scheduled events. If you feel branding is inappropriate, please indicate so in this field providing appropriate reasons.

Total event cost **-** Indicate if possible the total cost of the event for possible in-kind enhancement of projects (for statistical use).

ADDITIONAL INFORMATION Section

Additional information **–** Please enter in this field any information that you believe may be useful in the evaluation of the project and that has not found place in the fields of the forms, for example: multidisciplinarity, presence of other speakers besides those indicated, etc. In the case of projects also aimed at the school audience, the availability of educational resources and in-depth information (websites, documents, etc.) in particular for the use of teachers who intend to resume in class the topics dealt with by the project is evaluated very positively.

Website with information about the event **–** Please indicate a web address where you can find illustrative material about the project (website, video on youtube, ecc.).

Attached Documents **–** Attach only compatible formats on all platforms (pdf e pictures). Do not enter information that may find place in other fields of the form. Pay attention to the maximum size of the attached documents.

SCIENTIFIC SUPERVISOR Section

It is possible to indicate a **Scientific Supervisor**, i.e. a member of the Scientific Community who can provide details about the scientific validity of the proposal to the Scientific Council. The filling in of this form is not compulsory, but it is strongly recommended if the proponent is unknown to the scientific community.

Please note that proposals without a scientific supervisor submitted by proponents with limited or no scientific curriculum will be strongly penalized.

Please specify in the field "Who" if the scientific supervisor corresponds to the proposer or to one of the speakers; it will not be necessary to enter the information again.

GUIDELINES FOR SHOW PROPOSALS

It is required to fill in the following forms:

- **Object**
- **Participants**
- **Technical Info**
- **Budget**
- **Additional info**
- **Scientific Supervisor**

Below is the detail on how to fill out the different forms

OBJECT Section

Discipline: Proposals should be classified according to **these 13 macro-disciplines**:

- Astrophysics, cosmology and space
- Chemistry and materials
- Energy, technology and engineering
- Physics and matter
- Artificial intelligence, robotics and supercomputing
- Mathematics, logic and computing
- Medicine and health sciences
- Neuroscience and psychology
- Agri-food sciences
- Earth, sea and environmental sciences
- Life sciences
- Social sciences

- Humanities, art, philosophy and history of science

In the case of multi-disciplinary projects or projects that are difficult to classify, it is nevertheless requested to choose a prevailing discipline and then indicate the multidisciplinary aspect of the project in the **Other Information** field.

The discipline must correspond to the content of the project and not be identified based on the CV of the applicant submitting the proposal. The assignment of the discipline is important because it will guide the choice of the project evaluation team.

Category **-** this field allows you to better detail the format of the event you want to propose. Filling out the field is mandatory.

The options for a **Show** are as follows:

- *Other* – if none of the available choices are deemed appropriate. Then use the Other Information tab or provide attached documents.
- *Concert* - exclusively musical event
- *Monologue* – show with the main presence of a single actor on stage
- *Dance show* **-** performance in which dancers and ballet dancers are prevalent on stage.
- *Musical: performance that alternates between spoken and musical parts*.
- *Theater of scientific narration* – show that emphasizes scientific storytelling, where the scientific topic takes center stage and the participation of experts or researchers is expected.
- *Theater for children/teenagers* – event that is intended for a classroom and/or children's audience in terms of language or presentation style.

Title – The title serves as the designated name for the workshop. It becomes the very first communication component of the project. It is recommended to use titles that are sharp and effective in delivering information. Special characters are forbidden and it is suggested to avoid from using numerals. The title need to have internal coherence, even in the presence of a subtitle, as it may be utilized independently in some communication products. Avoid explicitly employing the keyword of the current edition.

Subtitle **-** The communication format of the Festival involves the use of subtitles to better clarify or enhance the communicative message of the title. This is an optional field, however its use is recommended.

The title and subtitle may be subject to alteration to standardize the communication of Festival events. Each proposed modification will be communicated and agreed upon with the proposer.

Scientific content description – The show's content ought to be described in this section. It must include data that the scientific board evaluators will find helpful, presented in a way that is accurate to science but not technical. It is advised to steer clear of general introductions and to start discussing the project's substance right away in plain, understandable terms.

The information in the "Scientific Content Description" field will be appropriately adapted, supplemented, and revised to go to make up the communication texts (short abstract for the printed catalog and longer abstract for the card on the Festival website) related to the show, which will be agreed upon with the proposer.

Preview event **-** Please indicate here if the project has already been proposed on other occasions/events. The Festival likes previews but does not penalize in any way projects previously performed. If the project has been already realized it is necessary to fill in the field **Where/When** associated**.**

Partnerships, collaborations, sponsorships **-** Briefly indicate whether other institutions involved in the project are present at the time of completion in addition to the proposing institution (if available).

Event suitable for schools **-** indicate whether you think project is suitable for school audiences, that is, whether they envisage clear educational objectives.

Educational goals and teaching methodologies – describe the instructional strategies that will be used and the learning objectives that will be met. Describe the learning objectives and outcomes that you anticipate students will have after the activity. It is advisable to carefully evaluate the target audience (chosen age range) and compare the objectives with the specific learning goals specified in the National Directions
Target – Indicate as accurately as possible the age range for which the project is designed. This information is essential, especially for the school audience.

PARTICIPANTS Section

For each event, **a maximum of four participants** may be registered. The inclusion of participants as specified in the form is not required for this genre; however, their presence is conceivable. The **Role** is defined as "Other," with further details to be provided in the Curriculum field.

Each participant's biographical information (email address required) and brief biographical notes should be included in the **Curriculum** field, which is essential and mandatory for project evaluation. The information should be succinct and limited to details that are genuinely necessary for conference communication. Attachments may consist of any information regarded useful for evaluation, including an extended curriculum vitae. Hypertext links are not permitted.

For shows the **Role** field allows the choice of *actor*, *director* or *other*. For other roles detail in the biographical notes.

It will be required to re-enter the data if the proposer and/or project scientific contact person is also a participant in the event.

TECHNICAL INFORMATION Section

Event Location **-** Please indicate whether you have your own venue for the conference or if you need the Festival to provide it. If you have your own venue (Answer: 'Own venue') please indicate its address in the field provided. Please note that Festival events can only be held on site in the central area of the city. If you are requesting a Festival location instead, please indicate "Festival Venue" and proceed to fill in the following fields.

Size of the Location **-** Indicate what capacity the hall has or is supposed to have in order to accommodate the number of spectators you expect to be interested in the conference.

Technical equipment required **-** In its conference halls, the Festival provides the standard technical set-up and equipment (sound system with microphones and video projection). Please indicate if additional technical equipment is required (e.g. a musical instrument, a table of a particular size or other) and give details.

Translation required **-** Should one or more speakers not speak Italian, the Festival may provide simultaneous translation services. Indicate "Yes" if translation is considered necessary and proceed to the next field "Language used" by selecting one of the options.

BUDGET Section

Is coverage of costs for travel, board and lodging required? – The Festival may contemplate providing financial assistance for the expenses incurred by speakers. If you believe that assistance with travel, accommodation, and meals is required, please indicate "Yes" and complete the following field. Please include information regarding the specific **locations of origin, the number of individuals, and the duration of their stay**. This will allow the Festival to accurately estimate the necessary budget.

<u>The Festival by policy does not cover speaker fees.</u>

Own sponsorships- Specify if any of the costs or the entirety of the expenses for organizing the event are covered by one or several sponsors. If the answer is "Yes," proceed to complete the next form **Indicate the sponsors involved**.

It is important to understand that the Festival relies heavily on its own sponsors to finance a significant portion of the event's expenses. This does not preclude the ability for a candidate to have their own sponsors for a project. Nevertheless, these sponsors will experience restricted exposure (for instance, their logos will not be used in the Festival's communication materials) and will not be acknowledged as sponsors of the Festival.

Event branding with Festival sponsors and Reasons - As a matter of policy, the Festival offers its sponsors branding of scheduled events. If you feel it is inappropriate to brand your project, please indicate this in this field giving appropriate reasons.

Overall event cost - if possible, please indicate the presumed overall cost of the conference for possible in-kind project branding (for statistical purposes).

ADDITIONAL INFORMATION Section

Additional information – Please enter in this field any information that you believe may be useful in the evaluation of the project and that has not found place in the fields of the forms, for example: multidisciplinarity, presence of other speakers besides those indicated, etc. In the case of projects also aimed at the school audience, the availability of educational resources and in-depth information (websites, documents, etc.) in particular for the use of teachers who intend to resume in class the topics dealt with by the project is evaluated very positively.

Website with information about the event – Please indicate a web address where you can find illustrative material about the project (website, video on youtube, ecc.).

Attached Documents – Attach only compatible formats on all platforms (pdf e pictures). Do not enter information that may find place in other fields of the form. Pay attention to the maximum size of the attached documents.

SCIENTIFIC SUPERVISOR Section

It is possible to indicate a **Scientific Supervisor**, i.e. a member of the Scientific Community who can provide details about the scientific validity of the proposal to the Scientific Council. The filling in of this form is not compulsory, but it is strongly recommended if the proponent is unknown to the scientific community.

Please note that proposals without a scientific supervisor submitted by proponents with limited or no scientific curriculum will be strongly penalized.

Please specify in the field "Who" if the scientific supervisor corresponds to the proposer or to one of the speakers; it will not be necessary to enter the information again.